



C O U N T Y  
B U I L D I N G  
O F F I C I A L S  
A S S O C I A T I O N  
O F C A L I F O R N I A

[www.cboac.org](http://www.cboac.org)

# 48th

## Annual Conference, Caucus & Business Meeting

**Monday, September 26th  
through  
Wednesday, September 28th**

**Embassy Suites  
South Lake Tahoe, California**



# 2011 FOCUS FOR COUNTIES

## 48<sup>th</sup> Annual Conference, Caucus and Business Meeting | September 26 – 28, 2011

Embassy Suites | South Lake Tahoe

Dear Colleagues, County Officials and Industry Partners:

**Desperate Times call for Proactive Measures!** The forecast for state and local economies continues to look uncertain for the foreseeable future. Local government struggles to align resources and funding with service delivery expectations --most will agree that these are certainly desperate times. Now more than ever we must innovate to increase program efficiencies, coordination, preplanning and responsiveness within an unpredictable operating environment. We must proactively demonstrate sound fiscal leadership and develop effective and practical policies to address local needs.

As a proactive Affiliate Member of the California State Association of Counties (CSAC), County Building Officials Association of California (CBOAC) is dedicated to networking our California county-member Building Officials, who serve as county representatives, toward improving local service delivery and informing local government. We think you'll find the following program offerings for this year's Annual Conference address timely topics tailored to the specific needs of county building department administrators, which are not likely to be found outside of CBOAC venues. As a valuable representative for your county or business, we earnestly encourage your participation in this important conference.

Please see our **Special Bonus Training Discount** on your program registration page to maximize your representation and benefit! We encourage you to invite your fire official or planning director to join you for Monday's sessions; or Tuesday's sessions could be valuable for your department administrator; while Wednesday's topic might be of interest to senior administrators or policy makers --however you choose, you'll pay no additional registration fee!

**Important!** Special conference attendee lodging rates at our host hotel, Embassy Suites – South Lake Tahoe are offered through Friday, August 26<sup>th</sup>. We encourage your early reservation to benefit from these discounted rates.

**William "Bill" Kelley, CBO  
President**



### 2011 OFFICERS

**William Kelley**  
President  
County of Marin

**Jeff Janes**  
Vice President  
County of Madera

**DeWayne Starnes**  
Treasurer  
County of Sonoma

**Jim MacDonald**  
Secretary  
County of Ventura

**Cheryl Journey**  
Past President  
County of San Luis Obispo

### 2011 DIRECTORS

**Jack Leonard**  
JAS Pacific

**Chris Warrick**  
County of Mendocino

**Dee Renfro**  
CSG Consultants

**John Stover**  
County of Tehama

**Bryan Spain**  
California Code Check

**Doug Oliver**  
County of Tuolumne

**Glenn Schainblatt**  
City of Sebastopol

**Vivian Day**  
County of San Francisco

**Todd Sobolik**  
Official Historian  
County of Humboldt

# SCHEDULE

**MONDAY**

**September 26**

- 7:00 am - 8:00 am** Continental Breakfast | *Included with hotel reservation*  
Conference Registration
- 8:00 am - 8:30 am** 2011 Annual Business Meeting | *Opening Ceremony & Announcements*
- 8:30 am - 12:00 pm** **WORKSHOP ONE**  
**Building & Fire: Collaboration, Applications & Challenges**  
This session examines the authority of State Fire Marshal requirements within the building codes and the obligations of local officials for enforcement. With a focus on evolving WildLand-Urban Interface applications and mandatory residential fire sprinklers, presenters and attendees will be addressing common jurisdictional challenges and identifying collaborative strategies to improve implementation.
- 10:00 am - 10:20 am** Morning Break
- 12:00 pm - 1:30 pm** **CALIFORNIA CONNECTIONS I** *Networking Lunch & Presentation*  
**Model Solar Energy Facilities Ordinance**  
*Tim Snellings: First Vice President, California County Planning Directors Association. Tim is the Director of Development Services for Butte County.*
- 1:30 am - 5:00 pm** **WORKSHOP TWO**  
**When the Big One Visits Your County...What Will You Do?  
What Can You Expect?**  
This session presents an anatomical chronology of anticipated short and long term impacts resulting from a major seismic event. Beginning with a graphic depiction of the event itself, presenters and attendees will cover the objectives and assignments of local, state and federal responders for coordination and support responsibilities within the first 30 days. Recognizing there may be hundreds or thousands of displaced households within the impact area; focus will shift to the need for interim (temporary) housing for the months or years following the event. Finally examined will be, long-term challenges surrounding recovery, reconstruction, permitting, zoning and benefits of local pre-planning.
- 3:00 pm - 3:20 pm** Afternoon Break
- 5:30 pm - 6:30 pm** Managers Reception | *Included with hotel reservation*



6:30 pm - 9:00 pm

**PRESIDENT'S COUNTY MIXER & WELCOME DINNER**

*Conference Attendees and Companions*

This engaging kick-off event focuses on welcoming attendees in a relaxed informal and social environment to CBOAC. Using supportive attendee self-introductions, all participants have the opportunity to share a little information about themselves and their jurisdiction or company, as well as learn about each other. The CBOAC President will follow introductions with a brief orientation to CBOAC focusing on current year objectives. Acknowledgement will be given to participating chapter and industry sponsors and prize drawing winners will be announced

**TUESDAY**

**September 27**

7:00 am - 8:00 am

Continental Breakfast | *Included with hotel reservation*  
Conference Registration

8:00 am - 8:30 am

2011 Annual Business Meeting | *with Honored Guest*

8:30 am - 12:00 pm

**WORKSHOP THREE**

**Grant Seeking for Building Department**

This session explores the diverse opportunities for grant funding. With a focus on seeking and identifying available grant offers that fit the needs of your program, this program will highlight considerations for determining suitability of various grants for program implementation and maintenance.

10:00 am - 10:20 am

Morning Break

12:00 pm - 1:30 pm

**CALIFORNIA CONNECTIONS I** *Networking Lunch & Presentation*

**Report from California Building Officials (CALBO)**

**Richard Renfro:** *President, California Building Officials. Rick is Chief Building Official for the City of Elk Grove.*

1:30 pm - 4:30 pm

**WORKSHOP FOUR**

**Preliminary Strategies for Managing Your Building Department Budget**

This session presents an overview of essential preliminary steps any program administrator needs to take in order to inform decisive program budget recommendations. With the end objective of learning how to understand and right-size programs and budgets for cost-recovery and long-term sustainability, presenters will illustrate simple initial steps counties should take prior to calling in the experts.

3:00 pm - 3:20 pm

Afternoon Break

5:30 pm - 7:00 pm

Reception & Mixer *sponsored by Seabrook & Associates – Edgewood Tahoe*  
*Conference Attendees and Companions*

Join our hosts, Eric Seabrook and Daryl Phillips for a casual early evening of socializing, networking and fun. Set along the beautiful shoreline of Lake Tahoe, Edgewood Tahoe is a world-class destination and spectacular venue with unparalleled sunset views along the shore.



## WEDNESDAY

## September 28

- 7:00 am - 8:00 am Continental Breakfast | *Included with hotel reservation*  
Conference Registration
- 8:00 am - 8:30 am 2011 Annual Business Meeting | *Nominations, Elections & Bylaws*
- 8:30 am - 12:00 pm **WORKSHOP FIVE - AM**  
**Medical Marijuana Aspects, Concerns, Policies**  
This roundtable session examines a variety of 'growing' county concerns surrounding the California medical marijuana industry. Law enforcement, planning, fire and code officials share an informal opportunity to discuss viewpoints and connect-the-dots for policy makers on this diverse and sensitive issue confronting local government.
- 10:00 am - 10:20 am Morning Break
- 12:00 pm - 1:30 pm **CALIFORNIA CONNECTIONS I** *Networking Lunch & Presentation*
- 1:30 pm - 4:30 pm **WORKSHOP FIVE - PM**  
**Medical Marijuana and Your County...What Next?**  
This roundtable wrap-up summarizes specific concerns and policy recommendations vetted during the morning roundtable session. Finalized in the form of recommended next steps counties should consider to inform the policy making process, the objective in this session is to prioritize and distill essential considerations related to local medical marijuana policy development.
- 3:00 pm - 3:20 pm Afternoon Break
- 4:30 pm - 5:00 pm 2011 Annual Business Meeting | *Committee Reports & Adjournment*
- 5:30 pm - 7:30 pm Managers Reception | *Included with hotel reservation*
- 6:30 pm - 9:00 pm **AWARDS & INSTALLATION OF OFFICERS BANQUET**  
*Conference Attendees and Companions*  
A semi-formal wrap-up event, focusing on celebrating the year's accomplishments and recognizing individuals and organizations for exemplary contribution to furthering the mission, objectives and values of CBOAC. The President will open with a brief report on CBOAC current year accomplishments, followed by presentation of recognition awards and installation of 2012 Officers and Directors. During the meal, CBOAC Members and attendees will have an opportunity to briefly address the banquet with closing comments from the floor.

## PROGRAM REGISTRATION

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Jurisdiction/Firm: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

	MEMBERS*	NON-MEMBERS**	AMOUNT DUE
<b>Full Registration</b> <i>(Includes All Meals and Seminars)</i>	<b>\$325.00*</b>	<b>\$400.00</b>	_____

**Special Bonus Training Discount:**

\* Purchase of a Full Registration includes additional one-day training for one person

\*\* Single day seminar fee for Non-Members excludes dinner

NAME OF PERSON ATTENDING BONUS TRAINING	SELECTED DAY OF TRAINING
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<b>Monday 9/26 Only</b>	\$175.00	\$200.00	_____
AM – Building and Fire Collaboration PM – Disaster Preparedness / President’s Welcome Dinner <i>(Includes Breaks and Lunch)</i>			
<b>Tuesday 9/27 Only</b>	\$125.00	\$150.00	_____
AM – Grant Seeking for Building Departments PM – Budget Management / Industry Mixer <i>(Includes Breaks and Lunch)</i>			
<b>Wednesday 9/28 Only</b>	\$175.00	\$200.00	_____
AM – Medical Marijuana Policies and Concerns PM – Medical Marijuana and Your County / Installation Dinner <i>(Includes Breaks and Lunch)</i>			
<b>Companion Meals</b>	\$195.00	\$195.00	_____
<i>(Includes all breakfasts and lunches, President’s Welcome Dinner Monday and Installation Dinner Wednesday)</i>			
<b>Additional Meals: Lunches @ \$35 each    Dinners @ \$55 each</b>			_____
<b>TOTAL AMOUNT ENCLOSED</b>			_____

**Make check payable to CBOAC and mail completed form and payment to:**

**DeWayne Starnes | Building Official**  
 County of Sonoma PRMD | 2550 Ventura Ave. | Santa Rosa, CA 95403

**LODGING**

Single Occupancy: \$110.00  
 Double Occupancy: \$140.00  
 Additional Occupancy: \$30.00

**Embassy Suites Lake Tahoe**  
 4130 Lake Tahoe Blvd.  
 South Lake Tahoe, CA 96150  
 (877) 497-8483



**ABM Registration Checklist**

- ✔ Fill out **Registration Form** and mark appropriate choices
- ✔ Print your Form
- ✔ Make check payable to CBOAC and mail completed form and payment
- ✔ Reserve your room directly with our host hotel by visiting:  
[http://embassysuites.hilton.com/en/es/groups/personalized/T/TAHCAES-CBO-20110925/index.jhtml?WT.mc\\_id=POG](http://embassysuites.hilton.com/en/es/groups/personalized/T/TAHCAES-CBO-20110925/index.jhtml?WT.mc_id=POG)  
 or click on the link on our website at [www.cboac.org](http://www.cboac.org)